**Resume**

**Koustav Das**

**Kolkata West Bengal**

Contact No: +91 87778 54389

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**Career Objective:**

Aspiring to work with an organization that offers responsible position where I can utilize my skills and capabilities to carve a niche for myself and effectively deliver towards contributing to the organization’s aspirations and also enhance my personal growth through continual upgrading of knowledge. **Qualification:**



* **Madhyamik Examination:**

Central Collegiate School -W.B.B.S.E (2013)

Remarks-36%

* **H.S** : (Commerce)

Bagmari Manicktala H.S. School -W.B.C.H.S.E (2015)

Remarks – 44%

* **Graduation**: B.COM (C.U)

Umeschandra College (2020)

Remarks- 46%

**Extra Qualification:**



* **CEDL From Anudip Foundation For Social Welfare**

Ms Office, Ms Power Point, Note Pad, Word pad, Typing Master, E-mail Sending, Vlookup, Hlookup, Soft Skills And English Communication, Typing Speed-30/Wpm

* **Ramakrishna Mission Shilpamandira Computer Centre**, **Belur Moth**: (Tally, Busy)

**Streangth:**



**Interpersonal:**

* Good communication and interpersonal skills,
* strong written and spoken communication,
* Multi lingual (English, Hindi, Bengali ),
* Problem solving and decision making,
* Ability to work in challenging environment and learning from adverse situations,
* Meticulous and a Quick-learner.

**Personal Information:**



**Hobbies:**

I love browse internet, I love to talk new people.

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| Father’s name | : | Kamal Kumar Das |
| Marital Status  Date of birth | :  : | Unmarried.  06.09.1996. |
| Languages Known | : | Hindi, Bengali, English. |
| Permanent Address | : | 47 Dhandevi Khanna Road, Phoolbagan, Kolkata:700054 |
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**Declaration:**

I do hereby declare that the above information are true and correct to the best of my knowledge.

**Place:**

**Date : (Signature)**

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