**Curriculam Vitae**

***Name : Shuvankar Das***

**Contact Details** Village : Athalia Post Office : Antisara Police Station : Singur District : Hooghly Pin Code : 712223 Contact No : 9123673546 Email *:* *shuvankar9911@gmail.com*



***Objectives*:** To learn And Function effectively in the Organization and be able to established as a successful professional. To constantly upgrade my knowledge and skills and to be a part of organization.

***Educational Qualification*:**

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| --- | --- | --- |
| **Examination** | **Board / University** | **Year of Passing** |
| Secondary Exam | W.B.B.S.E | 2016 |
| Higher Secondary | W.B.C.H.S.E | 2018 |
| Graduation | C.U | 2018 |

***Career Objective:***

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| **Institute Name** | **Course** | **Topics** |
| Ramakrishna Mission Shilpamandira Computer Centre | Certificate In Financial Accounting | Ms- Office, Tally ERP9, Busy 18,GST Transactions, GSTR-3B. |
| Ramakrishna Mission Shilpamandira Computer Centre |  Certificate In E-Taxation | Advance Excel, E-filing (P.Tax, TDS/TCS, GST, ITR), Vouching & Verification |
| Ramakrishna Mission Shilpamandira Computer Centre | Certificate In Payroll Management | Salary Computation, PF, ESI, Loan & Advances, Gratuity, Generation of Form 16 & ITR-1, |

**Professional Details:**

|  |  |  |
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| **Institute Name** | **Topic** | **Date Of Joining** |
| Ramakrishna Mission , Tarakeshwar | Ms-office,Tally E.R.P-9 | July 2019-December 2019 |

***Personal Details*:**

D.O.B : 11/12/1999 Father’s Name : Kalosona Das Gender : Male Nationality : Indian Religion : Hindu

Date : 19/12/2019 Shuvankar Das

 (Shuvankar Das)