**CURRICULUM VITAE**

|  |  |
| --- | --- |
| C:\Users\Rahul\Desktop\New folder\IMG_20190926_141457.jpg**RAHUL KUMAR MAHATO****rahulmahato0507@gmail.com****+91 7003182615** | **49/5/2E/1E KARL MARX SARANI****P.S- South Port, P.O- Khidderpore****Kolkata-700023** |

**PERSONAL PROFILE:**

Father's Name : Shankar Prasad Mahato

Date of Birth : 05/07/1998

Place of Birth : Kolkata

Nationality : INDIAN

Marital Status : Unmarried

Languages Known : English, Bengali & Hindi

**QUALIFICATION DETAILS:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EXAM** | **BOARD** | **INSTITUTE** | **PASSING YEARS** | **PERCENTAGE** |
| 10th | WEST BENGAL BOARD OF SECONDARY EDUCATION | JAWAHARLAL NEHRU VIDYAPITH (BOYS) HIGH SCHOOL | 2013 | 44.7 |
| 12th(Commerce) | WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION | LAJPAT HINDI HIGH SCHOOL | 2015 | 57.4 |
| B.com | UNIVERSITY OF CALCUTTA | ACHARYA JAGADISH CHANDRA BOSE COLLEGE | 2019 | 46.7 |

**OTHER QUALIFICATION DETAILS:**

• Basic Computer knowledge of Windows, MS Office, Internet

• Advance Excel

• Typing Knowledge (Typing Speed above 35 WPM)

• Tally ERP9 (GST, Income Tax and TDS Return, Return filling & E-way bill)

• Computer Hardware knowledge

**SKILLS:**

• Good Communication Skills

• Easily negotiate with other people

• Can work effectively in team, as well as individually

• Have good inter-personal skills

Date:

Place: Kolkata Signature of Applicant