

CURRICULUM VITAE

Name : Dipagni Mukherjee
Mobile No : 9674625280/8240910996
E-mail address : dipagnimukherjee96@gmail.com
Address : 72, Bansdrani Place, Kolkata-700070



Career objectives:

- Seeking a position where I can utilize my skills and training experience.
- To get maximum knowledge from my seniors through dedication and smart work.
- To obtain a creative and challenging position in an organization that gives me an opportunity for self-improvement and leadership.

Professional qualification:

- Certified Industrial Accountant (CIA) course from The Institute of Computer Accountant (ICA).

Key skills:

- Accounting in Tally ERP.9.
- MS Office 2013.
- Goods and Services Tax.
- TDS computation and return filing.
- Income Tax Return e-filing.

Academic Qualifications:

| YEAR | INSTITUTION | EXAMINATION | STREAM | PERCENTAGE |
|------|--------------------------|------------------|-------------|------------|
| 2017 | Netaji Nagar Day College | Graduation | B.com(Hons) | 52% |
| 2014 | Carmel High School | Higher secondary | Commerce | 57% |
| 2012 | Nava Nalanda High School | Madhyamik | - | 73% |

Work Experience:

| Company | Designation | Date of joining |
|---|----------------|-----------------|
| Institute Of Computer Accountants (Jadavpur Center) | Lab Instructor | 15.01.2018 |
| Institute Of Computer Accountants (Jadavpur Center) | Faculty | 04.07.2018 |

Personal details:

Fathers name : Dhruba Mukherjee

Date of Birth : 26th November, 1996

Hobby : Reading thriller and horror stories.

Languages known :

| Languages | Read | Write | Speak |
|-----------|------|-------|-------|
| English | ✓ | ✓ | ✓ |
| Hindi | | | ✓ |
| Bengali | ✓ | ✓ | ✓ |

Declaration:

I, hereby declare that the above mentioned information is true to its nature and any evidence will be shown when required.

Place : Kolkata

Date : 27/11/1996

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