**Uday Saha**

**2 years experience with Executive Junior Accountant**

E-Mail ID: **saha.uday94@gmail.com**Mobile No.:- **+91-8621965008**

Date of Birth: 11th December 1994

Address : East Bankimpally, Purbasaha,

 Madhyamgram, Kolkata-700129

* **Objective:-**

Executive Junior Accountant with 2years of experience is seeking to obtain a job where I can be successful in utilizing my current job skills and improved myself.

* **Skills:-**

Accounts closure and final accounts prepared in tally, GST return monthly basis, Book Keeping in tally, Reconciliation, Internally audited the books of accounts.

* **Work Experience:-**
* Ex Faculty teacher in Tally Academy at Kankurgachi centre

(2nd june 2017 to 21st January 2018)

* Executive Junior Accountant

Greenfield Financials (1st February 2018 to Till Now)

* Final Accounts prepared and closure books of accounts in Tally ERP latest version
* Reconciliation bank and accounts monthly in Tally ERP
* GST Return monthly with audited
* Any book keeping entry in Tally ERP latest version
* **Educational Qualification:-**

Graduated in B.Com (Hons.) from University of Calcutta in the year of 2016 with 46% marks.