

Amarjit Daspattanayak

C/O - Abhijit Daspattanayak

Howrah, West Bengal

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9804367462

D.O.B - 21/09/1999

Religion - Hindu

Nationality - Indian

Cast - General

Communication address :-

Vill.- Duillya Vidyasagar colony , P.O - Duillya, P.S - Sankrail, Dist.- Howrah, PIN Code - 711302 ,State - West Bengal

Work Experience

Accountant

Ganesh Steel Emporium

November 2019 to Present

Maintenance company accounts, create sales bill in tally erp 9.

Maintenance purchase,sales & stock in tally & Ms Excell,Keep bank book & cash.

Tally Operator

Taxation Firm - Howrah, West Bengal

July 2019 to October 2019

I have been maintain companies Accounts Data in tally erp9 & Ms Excell.

Also Entry Parties Input & Output Tax in GSTR Portal & submitted their Gst return .

Tally Data Entry operator

Income Tax practicenor firm - Howrah, West Bengal

April 2016 to October 2017

I have been worked in this firm as a assistance of Income tax practicenor.

I have been maintain companies Accounts Data Entry in tally erp9 & Ms Excell.

Also maintain their sales & Income Tax in e- filing portal.

Education

Master's in Commerce

N.S.O.U - West Bengal

December 2020 to Present

Bachelor's in Commerce

Calcutta University - WestBengal

July 2016 to October 2020

Skills / IT Skills

- Microsoft office ,Tally Erp 9 (5 years)
- GST (3 years)

Languages

- Bengali, English,Hindi - Expert
- Odia - Beginner

NGO, Non-Profit / Student Organizations

Matrika foundation

June 2020 to Present

I am president of this foundation.

We worked to help to poor & hungry people that they happy & safe to survive their whole life.

That our motto

Additional Information

I have knowledge in ITR Filling ,GSTR filling .

I have worked as a assistance Income tax practicenor & GST tax practicenor.

I also know computer office management ,D.T.P course .

These all statement are true and genuine.