

Tally Academy's own
SIMULATION TAXATION PORTAL
e-filing Hands-on Experience

7 SIMULATION
Applications

GSTR 1



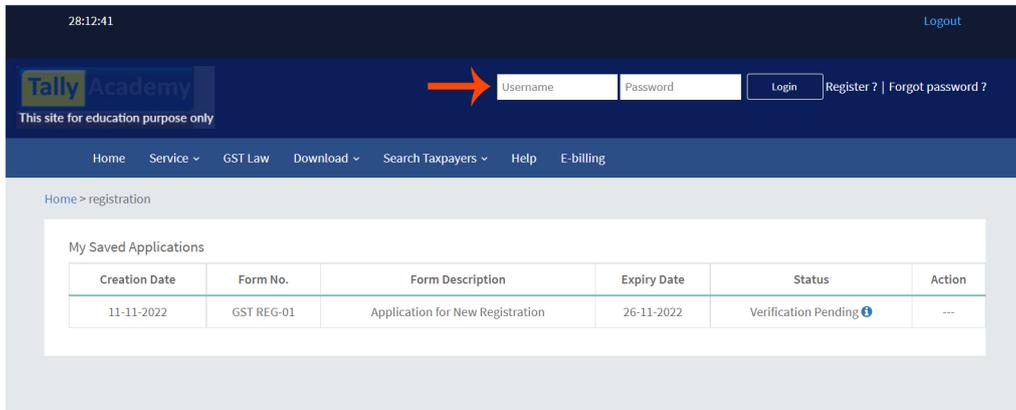
Tally Academy is another website for simulation applications

www.student.tallysoftwareacademy.com

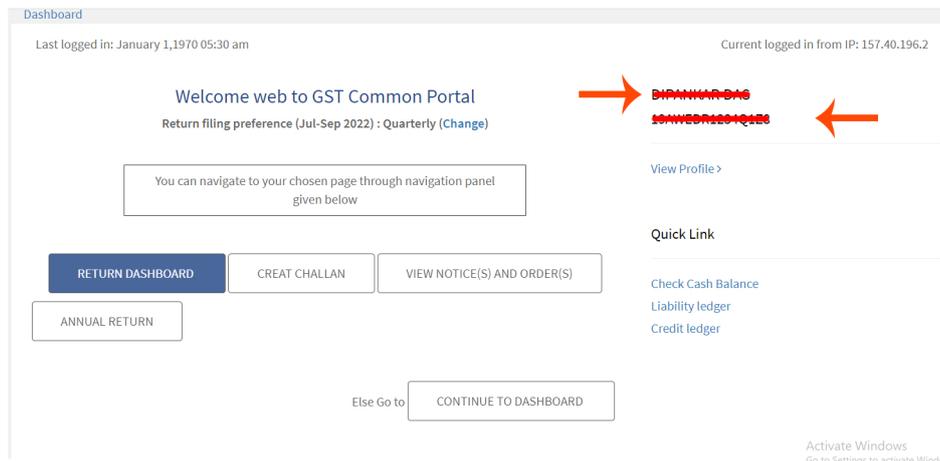
1. How to login gst portal

Step 1 : you will get id and password after gst registration.

Step 2 : then put user id (your email) and password> login

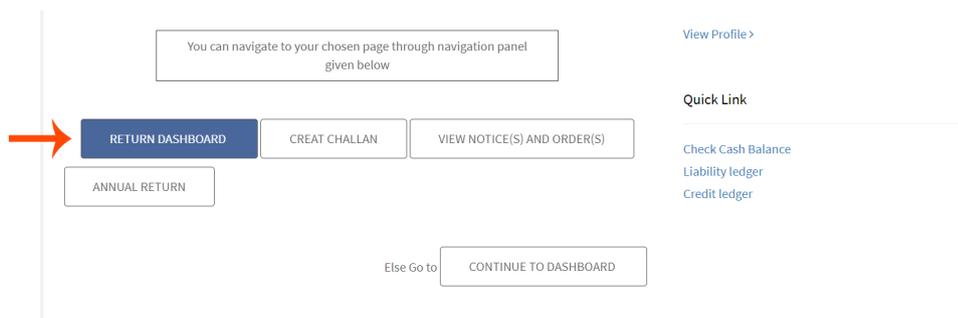


After login will go this page



3. How to do GSTR 1 ?

Step 1 : Click on return Dashboard



Step 2 : Choose **Financial Year & Period** > Then **Search**



Step 3 : There will be show - **Details of outward supplies of goods or services GSTR1 box** > then click **PREPARE ONLINE** button

Step 4 : Then click on **4A, 4B, 6B, 6C - B2b Invoices** box

Step 5 : Then click on **Add Record** button

Step 6 : Then add B2B Invoice as per instruction

- Select any check box >
- put Recipient GSTIN/UIN no - (use example only - **19AAECW7422R5** or **19DNTPS0577P1Z0**)
- Put any Name as in Master
- put any Invoice no
- choose before month Invoice date
- add Total Invoice value - like **118**
- Supply Type - **regular**
- Then add **Taxable Value 100 under 18% row** > then will be calculate Ctax & Stax

7.5%	0	0	0	0
12%	0	0	0	0
18%	100	9	9	0
28%	0	0	0	0

Then **Save**

Step 7 : Then showing B2b Invoice details added message. like this



Step 8 : Then click On **Back** button

7.5%	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
12%	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
18%	<input type="text" value="100"/>	<input type="text" value="9"/>	<input type="text" value="9"/>	<input type="text" value="0"/>
28%	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Step 9 : will display details like this. then again **Back** Button

Invoice no	Invoice Date	Total Invoice Value	Total taxable value	Integrated Tax	Central Tax	State Tax	CESS Tax	Actions
AK/22-23/11	2022-10-08	118	100	18	9	9	0	<input type="button" value="📄"/>

Step 10 : then again click on **Back** Button > after that will be display b2b invoice value like this

ADD RECORD DETAILS

4A, 4B, 6B, 6C - B2b Invoices Total Invoice Value 118 Total Taxable value 18 Total Tax Liability 100	5A - B2C (large) invoices ✓ 0	6A - Exports invoice ✓ 0	7 - B2C (Others) ✓ 0
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Step 11 : Then click on **7-B2C (Others)** Box

ADD RECORD DETAILS

4A, 4B, 6B, 6C - B2b Invoices Total Invoice Value 118 Total Taxable value 18 Total Tax Liability 100	5A - B2C (large) invoices ✓ 0	6A - Exports invoice ✓ 0	7 - B2C (Others) ✓ 0
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Step 12 : Then Click on **ADD RECORD** button

7- B2C (Others)

There are no records to be displayed

Thn put Taxable Value **like 100**

Supply Type - **Regular**

Select rate - **5%**

then will be calculate Stax & Ctax autometric

POS* Taxable Value* Supply Type*

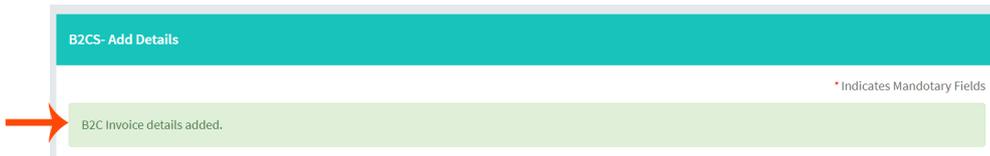
Is the supply eligible to be taxed at a differential percentage (%) of the existing rate of tax, as notified by the Government?

Rate*

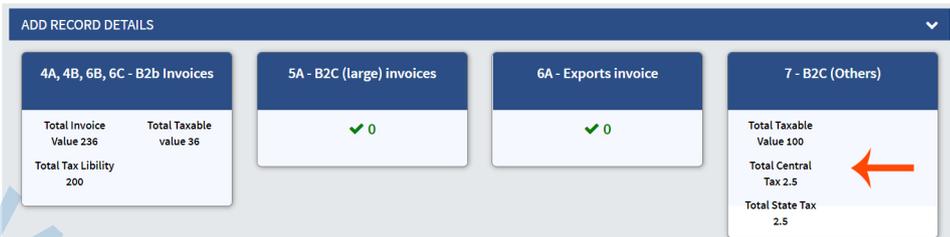
Central Tax State/UT Tax CESS

Then **Save**.

Step 13 : Then showing B2C Invoice details added message. like this



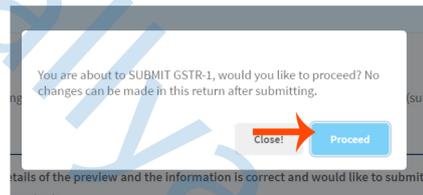
Step 14 : Then will be go RECORD DETAILS page and display B2C values like this.



Step 15 : then goto button and **check** I acknowledge that ... and **Submit**



Step 16 : then **Proceed**



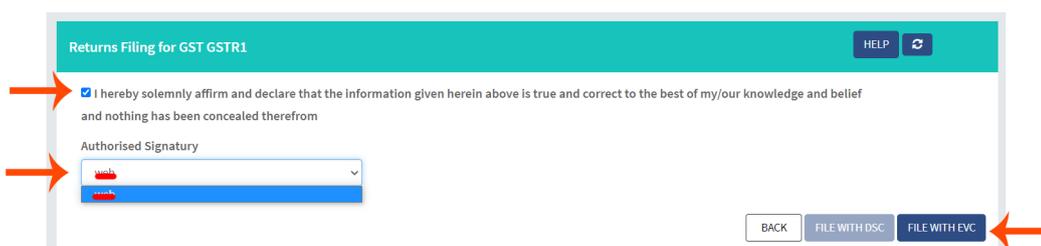
Step 17 : Then Will be show Successfull and recived message, like this



Step 18 : Then again goto button and **check** I acknowledge that ... and **FFILE RETURN**

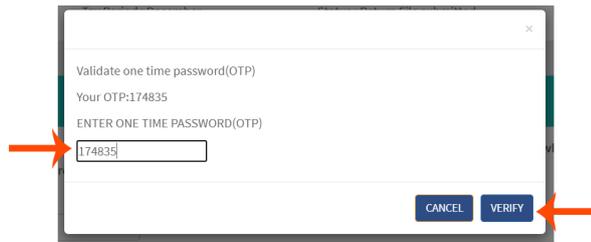


Step 19 : Then **check** I hereby solemnly affirm ... and select your **Authorized Signatory**

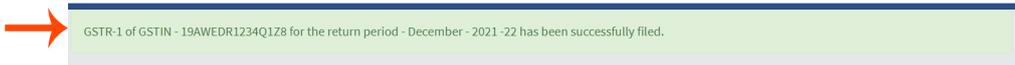


and click on **FILE WITH EVC**

Step 20 : Then showing Verify popup with OTP so now **copy Your OTP** and **paste this OTP** on ENTER ONE TIME PASSWORD(OTP) box > and then click on **VERIFY**



Step 21 : Then will be show **Successfully Filed** message like this



Step 22 : then **BACK**



Step 23 : then showing GSTR1 **Filed**.

