**Certificate in Computer Application Questions & Answer Set**

**1. RAM is a :**

**a. secondary memory b. primary memory c. volatile memory d. non-volatile memory**

**2. Assembly language is used in:**

**a. first generation b. second generation c. third generation d. fourth generation**

**3. IC's came in:**

**a. First Generation b. Second Generation c. Third Generation d. Fourth Generation**

**4. Differential and Analytical Engine is invented by**

**a. Charles Babbage b. John Napier c. Hollerith d. Pascal**

**5. What is called "Brain of a Computer"?**

**a. CPU b. Monitor c. Mouse d. Keyboard**

**6. A Computer is:**

**a. Electronic Device b. Electrical Device c. Mechanical Device d. None**

**7. First High Level Language is:**

**a. COBOL b. FORTRAN c. RPG d. BASIC**

**8. Computer's Main memory :**

**a. receives input data b. perform all calculations c. is extremely limited**

**d. is a computer worksheet**

**9. The first calculating device was:**

**a. ABACUS b. LOOM c. Differential Engine d. None**

**10. To check answer sheets in competitive exam, we use:**

**a. OMR b. OCR c. MICR d. None**

**11. MICR is :**

**a. used in blank cheque b. easily read by a person c. recording medium d. none**

**12. An impact printer:**

**a. is slower than non-impact printer b. makes high quality copy**

**c. can make carbon copies d. None**

**13. LINUX is a:**

**a. package b. language c. operating system d. None**

**14. Program to convert high level program into low level is :**

**a. Translator b. A set of information c. package d. operating system**

**15. CUI stands for**

**a. Control Unit Interface b. Character User Interface c. Computer Unit Interface**

**d. None**

**16. POST stands for:**

**a. Power On Self Test b. Power On Supply Test c. Power On Super Test**

**d. Power On Supply Tight**

**17. Which option hides all screen elements?**

**a. Hide b. Find c. Replace d. Go To**

**18. Standard Column Width in excel worksheet:**

**a. 8.43 b. 7.87 c. 10.00 d. 8**

**19. The extension name of MS-Excel file is:**

**a. .xls b. .docx c. .bmp d. .pptx**

**20. The extension name of power point:**

**a. .bmp b. .pptx c. .xls d. .docx**

**21. The interaction between row and a column is called:**

**a. Table b. Cell c. Query d. None**

**22. By default, how many sheets are opened in excel?**

**a. 4 b. 2 c. 1 d. 3**

**23. Ms-Excel is a:**

**a. presentation software b. word processor c. spreadsheet software**

**d. documentation**

**24. To insert formula in Ms-Excel, we use:**

**a. = b. & c. % d. \***

**25. Shortcut key to open a new presentation is :**

**a. ALT+F+N b. ALT+N c. CTRL+W d. CTRL+Z**

**26. We can rename our presentation by:**

**a. SAVE b. SAVE AS c. RENAME d. NEW**

**27. Which key is used to see full screen presentation view?**

**a. F5 b. F6 c. F2 d. F1**

**28. Keyboard is :**

**a. Input Device b. Output Device c. Mechanical Device d. Secondary Storage Device**

**29. Which of the following memories must be refreshed many times per second?**

**a. Static RAM b. Dynamic RAM c. EPROM d. ROM**

**30. .PNG refers to:**

**a. image file b. Audio file c. Word Document file d. Excel file**

**31. 1 Gigabyte (GB) is equal to:**

**a. 1024 bytes b. 1024 KB c. 1024 MB d. 1024 TB**

**32. A computer program that converts assembly language to machine language is:**

**a. Assembler b. Translator c. Compiler d. Interpreter**

**33. Data division is the third division of a :**

**a. COBOL b. BASIC c. PASCAL d. FORTH**

**34. A language which is close to that used within the computer is:**

**a. High-level language b. Assembly Language c. Low Level Language d. None**

**35. The device that can both feed data into and accept data from a computer is:**

**a. ALU b. CPU c. Input-Output Device d. None**

**36. How many generations of computers we have?**

**a. 6 b. 7 c. 5 d. 4**

**37. What does HTTP stands for?**

**a. Head Tail Transfer Protocol b. Hyper Text Transfer Protocol c.Hyper Text Transfer Plotter d. Hyper Text Transfer Plot**

**38. What controls the way that the computer system functions and provides a means by which users can interact with the computer?**

**a. The operating system b. The motherboard c. The platform d. Application software**

**39. We can move between two or more excel files opened by using the:**

**a. CTRL+TAB b. CTRL+PAGE UP c. CTRL+PAGE DOWN d. CTRL+F9**

**40. What computers are used for fastest type of computer that can perform complex operations at very high speed?**

**a. Micro b. Mini c. Super d. Mainframe**