

Tally Academy's own
SIMULATION TAXATION PORTAL
e-filing Hands-on Experience

7 SIMULATION
Applications

GSTR 3B



Tally Academy is another website for simulation applications

www.student.tallysoftwareacademy.com

Step 1 : you need to login tally portal then > Project > GST > Run you Company. then Login GST portal

1. How to do GSTR 3B

Step 1 : you have GST id and password after gst registration.

Step 2 : then put user id (your email) and password> login

28:12:41 Logout

Tally Academy

This site for education purpose only

Home Service GST Law Download Search Taxpayers Help E-billing

Username Password Login Register? | Forgot password?

Step 3 : After login will go this page > then click on **Return Dashboard**.

Home Service GST Law Download Search Taxpayers Help E-billing

Last logged in: November 24, 2022 06:07 am Current logged in from IP: 157.40.192.75

Welcome designrsujit@gmail.com to GST Common Portal

GSTR-1 / IFF	Apr - 2022	May - 2022	Jun - 2022	Jul - 2022	Aug - 2022
NA	NA	NA	N/A	NA	NA
Option expired	Option expired	Option expired	Filed	Option expired	Option expired

You can navigate to your chosen page through navigation panel given below

RETURN DASHBOARD CREAT CHALLAN VIEW NOTICE(S) AND ORDER(S) ANNUAL RETURN

Step 4 : then choose **Financial Year & Period** > Then **Search**

File Return

GSTR-2A can be downloaded in excel/CSV format for your reference and further use. Nil return for GSTR-1, GSTR-3B and C *Indicates mandatory fields

Financial Year* 2021-2022 Period* December SEARCH

Step 5 : Click **Prepare Online** on GSTR-3B box

Details of outward supplies of goods or services GSTR1

Auto Drafted details (For view only) GSTR2A

Auto Drafted ITC Statement for the month GSTR2B

VIEW DOWNLOAD

VIEW DOWNLOAD

VIEW DOWNLOAD

Monthly Return GSTR-3B

Deu Date - 20/01/2022

N/A

PREPARE ONLINE VIEW DOWNLOAD

Step 6 : Select **No** > And click on **Next Button**.

Please answer the following Question to enable us to show relevant sections

A Do you want to fill Nil return*
Nil return GSTR 3B for a tax period can be filed, if you :
Have Not made any Outward supplies and
Have Not received any inward supplies and
Do Not have any liability for the particular tax period.

Yes No

BACK NEXT

Step 7 : then click on **-3.1 Tax on outward and reverse charge inward supplies** box

3.1 Tax on outward and reverse charge inward supplies Integrated Tax 0 Central Tax 0 State/UT Tax 0 CESS 0	3.2 Inter-state supplies Taxable Value 0.00 Integrated Tax 0.00	4. Eligible ITC Integrated Tax 0 Central Tax 0 State/UT Tax 0 CESS 0
5. Exempt, nil and Non GST inward supplies Inter-state supplies 0.00 Inter-state supplies 0.00	5.1 Interest and Late fee for previous tax period Integrated Tax 0.00 Central Tax 0.00 State/UT Tax 0.00 CESS 0.00	6 Payment of tax Balance Liability 0.00 Paid through Cash 0.00 Paid through credit 0.00

Step 8 : Then OK

Please confirm to below guidelines for refund of IGST paid on export of goods:

a. IGST amount, to be paid on export of goods/services outside India or to SEZ, are filled under table 3.1 (b) and not under table 3.1(a) or 3.1(c)

b. IGST amount filled in table 3.1(b) of GSTR 3B is either equal to, or greater than the total IGST shown to have been paid under Table 6A (exports), and Table 6B(SEZ) of GSTR 1

NONE of the export invoices shall be processed for transmission to ICEGATE if correct IGST amount is not mentioned and paid through table 3.1(b) of GSTR 3B

OK

Step 9 : there will be show **Total Taxable value** (B2B 100 + B2C 100 =200) and **CTax** (B2B 9+ B2C 2.5 =11.5) and **STax** (B2B 9 + B2C 2.5 =11.5) > Then **CONFIRM**

Item details

Nature of Supplies	Total Taxable value (₹)	Integrated Tax	Central Tax	State / UT Tax	CESS
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	200	11.5	11.5		
(b) Outward taxable supplies (zero rated)					
(c) Other outward supplies (Nil rated, exempted)					
(d) Inward supplies (liable to reverse charge)					
(e) None-GST Outward supplies					

CANCEL CONFIRM

Step 10 : will show total Ctax & Stax

3.1 Tax on outward and reverse charge inward supplies Integrated Tax 0 State/UT Tax 11.5 Central Tax 11.5 CESS 0	3.2 inter-state supplies Taxable Value 0.00 Integrated Tax 0.00 State/UT Tax 0.00 CESS 0.00	4. Eligible ITC Integrated Tax 0 State/UT Tax 0 Central Tax 0 CESS 0
5. Exempt, nil and Non GST inward supplies Inter-state supplies 0.00 Inter-state supplies 0.00	5.1 Interest and Late fee for previous tax period Integrated Tax 0.00 State/UT Tax 0.00 Central Tax 0.00 CESS 0.00	6 Payment of tax Balance Liability 0.00 Paid through credit 0.00 Paid through Cash 0.00

Step 11 : Then click on **4. Eligible ITC box**

3.1 Tax on outward and reverse charge inward supplies Integrated Tax 0 State/UT Tax 11.5 Central Tax 11.5 CESS 0	3.2 inter-state supplies Taxable Value 0.00 Integrated Tax 0.00 State/UT Tax 0.00 CESS 0.00	4. Eligible ITC Integrated Tax 0 State/UT Tax 0 Central Tax 0 CESS 0
5. Exempt, nil and Non GST inward supplies Inter-state supplies 0.00 Inter-state supplies 0.00	5.1 Interest and Late fee for previous tax period Integrated Tax 0.00 State/UT Tax 0.00 Central Tax 0.00 CESS 0.00	6 Payment of tax Balance Liability 0.00 Paid through credit 0.00 Paid through Cash 0.00

Step 12 : there will show All other ITC Ctax & Stax

Item details

Details	Integrated Tax	Central Tax	State / UT Tax	CESS
(A) ITC Available (whether in full or part)				
1. Import of goods				
2. Import of services				
3. Inward supplies liable to reverse charge (other than 1 & 2)				
4. Inward supplies from ISD				
5. All other ITC	31.5	31.5		
(B) ITC Reserved				

Step 13 : Then **CONFIRM**

CANCEL CONFIRM

Step 14 : There will be show added message like this

4. Eligible ITC

Item details

Inward supplies taxes added.

Details	Integrated Tax	Central Tax	State / UT Tax	CESS

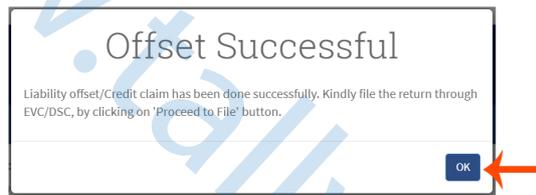
Step 15 : will show total Ctax & Stax

3.1 Tax on outward and reverse charge inward supplies		3.2 inter-state supplies		4. Eligible ITC	
Integrated Tax 0	Central Tax 11.5	Taxable Value 0.00	Integrated Tax 0.00	Integrated Tax 0	Central Tax 63
State/UT Tax 11.5	CESS 0			State/UT Tax 63	CESS 0

Step 16 : Then goto bottom and click **PROCEED TO FILE**



Step 17 : Then **OK**



Step 18 : Then check I hereby solemnly affirm.. checkbox and select Authorised Signatory and click

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom

Authorised Signatory

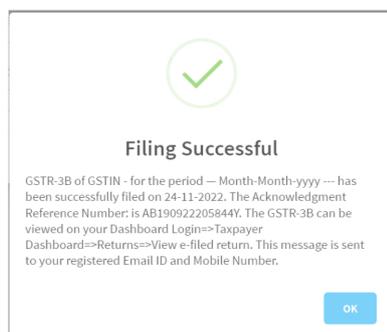
Webattach

Webattach

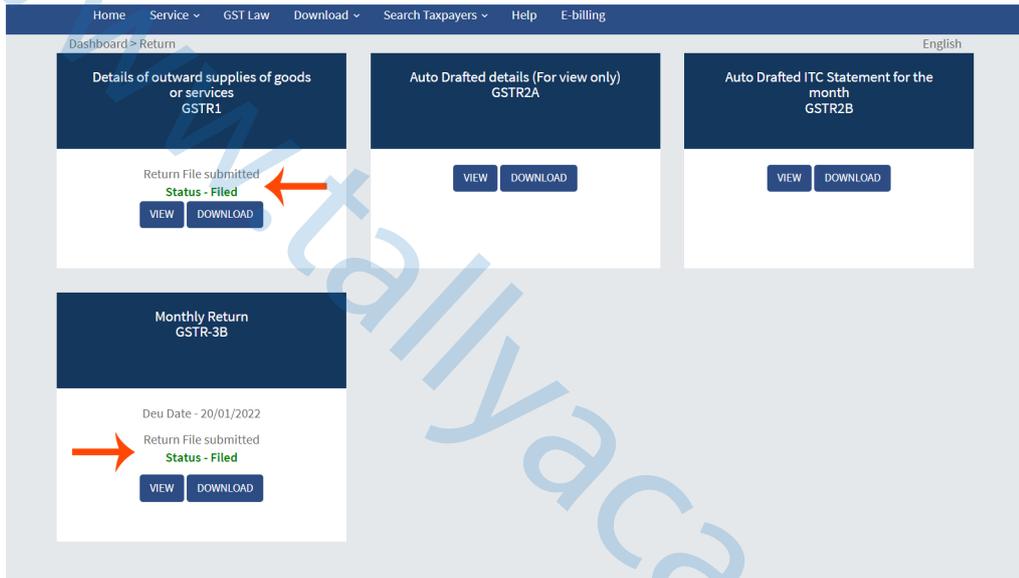
BACK PREVIEW DRAFT GSTR-3B FILE GSTR-3B WITH EVC FILE GSTR-3B WITH DSC

Step 19 : Then showing Verify popup with OTP so now **copy Your OTP** and **paste this OTP** on ENTER ONE TIME PASSWORD(OTP) box > and then click on **VERIFY**

Step 20 : Then show **Filing Successful** popup > Then **OK**



Step 21 : will be show **Status Filed**



Established in 2005, Tally Academy, India's one of the most Reputed & Renowned Skills and Talent Development Brand. Tally Academy is an Autonomous Institution Registered Under Public Charitable Trust Act 1882, Govt. of India (Reg. No. IV-190302550) is also Society Registered (Reg. No. S/2L/47695) W. B. Act XXVI of 1961 . Tally Academy Logo is Trade Marks Registered under Ministry of Commerce & Industry, Department of Industrial Policy & Promotion, Government of India. Tally Academy Courses are Copyright under Copyright Act, 1957. Govt. Of India. Also associated Planning Commission, Govt. of India, certified by ISO 9001 : 2008 Org. Tally Academy provides training related to Computer Software, Hardware & Networking, Accounts, IT and ITES, Skill Development and different other sectors. To Meet the industry demand for professionals and to bridge the gap between training and placement.

